United Food and Commercial Workers
and Food Employers Labor Relations Association
Legal Benefits Fund

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MINUTES OF THE MEETING OF THE COMMITTEE MEMBERS OF THE UFCW & FELRA LEGAL BENEFITS FUND HELD ON APRIL 3, 2014 IN LANDOVER, MARYLAND

The following Committee Members were present:

Union Committee Members
C. Wisznyski - Secretary
J. Harrison
T. Goins
J. Lewis

Employer Committee Members
J. Champion - Chairman
L. Madert
J. Paradis
D. White

Also present were:

M. Akman – Akman & Associates
M. Boyle – UFCW Local 400
H. Burton - Fund Co-Counsel
J. Chorpenning – UFCW Local27
M. Federici – UFCW 400
G. Gatewood – UFCW Local 27
M. Herwig – PNC Bank
T. Hipkins – UFCW Local 27
W. Jensen - Associated Administrators, LLC
C. Murphy – Associated Administrators, LLC
G. Murphy – UFCW Local 27
B. Ryan – Robert A. Ades & Associates
B. Slevin & Slevin & Hart, P.C.
F. Stegman – Safeway Stores

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

A. Resignation/Appointment of Committee Member

Mr. Jensen reported that he had received correspondence from David Gillis resigning as a Committee Member effective January 21, 2014. Correspondence received from the Food Employers Labor Relations Association appointed Jason Paradis as a Committee Member replacing Mr. Gillis effective the same date.

Mr. Jensen noted that Mr. Gillis had been Chairman of the Committee. After discussion, Jeffrey Champion was appointed as Chairman of the Committee effective as of the date of the meeting.

II. MINUTES

The Committee Members read the minutes of the last regular meetings held on August 27, 2013 and December 18, 2013, which were previously circulated.

On Motion made and seconded, the Trustees voted unanimous approval of the following resolution:

> **RESOLVED that the minutes of the last regular meetings held on August 27, 2013 and December 18, 2013 were approved as presented.**

III. FINANCIAL REPORT

The Committee Members welcomed Mr. Michael Herwig of PNC Bank to the meeting. He presented a Summary of Activity report for the period January 1, 2014 through February 28, 2014. Such report indicated a beginning market balance of $497,369, earnings of $2,925, receipts of $765,788, and disbursements of $745,554, producing an ending balance of $520,528 as of February 28, 2014.

The Committee thanked Mr. Herwig for his report and he was excused from the meeting.

IV. ATTORNEY REPORT

Mr. Burton and Mr. Slevin said that there were no legal matters to report at this time.

V. ADMINISTRATIVE MANAGER'S REPORT

A. Fourth Quarter 2013

Mr. Jensen presented the Administrative Manager's Report for the fourth quarter of 2013. Such report indicated employer contribution income of $1,122,672, no employee contributions, and interest and dividend income of $36, producing a total income of $1,122,708. Expenses totaled $1,127,365, producing a net deficit of $4,657 for the quarter. Mr. Jensen noted contributions were made on behalf of 17,728 plan participants.

VI. INVOICES

Mr. Jensen presented a list of invoices dated April 3, 2014. He noted there were no additions, deletions or changes to the list.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED that the invoices on the list dated April 3, 2014 are recommended for approval as presented.**

VII. ANNUAL REPORTS

A. Robert A. Ades & Associates

The Committee Members welcomed Ms. Barbara Ryan of Robert A. Ades and Associates to the meeting. Ms. Ryan presented the 2013 legal provider utilization report covering the Local 400 participants. Ms. Ryan noted that there were 4,118 cases opened in 2013. She reviewed the percentage utilization by category of law. Ms. Ryan reported that there were 29,599.5 attorney hours and 16,962.5 paralegal hours expended in 2013 by Robert A. Ades and Associates.

Mr. Burton inquired as to the ownership of the company due to the untimely death of Robert Ades. Ms. Ryan responded that the firm is currently in probate, and ownership will be determined once that process is complete.

The Committee thanked Ms. Ryan for her report and she was excused from the meeting.

The Trustees discussed following up on the question of the ownership of Robert A. Ades & Associates.

B. Akman and Associates

The Committee Members welcomed Mr. Matthew Akman of Akman and Associates to the meeting. He presented the 2013 legal provider utilization report covering the Local 27 participants. Such report indicated a total of 1,975 cases opened in 2013, compared to 1,526 cases in 2012. He reviewed the cases by category of law. There were a total of 11,874.35 attorney hours and 9,732.90 paralegal hours expended in 2013 by Akman and Associates.

The Committee thanked Mr. Akman for his report and he was excused from the meeting.

VIII. NEXT MEETING DATE AND LOCATION

The Committee Members selected June 20, 2014, September 18, 2014 and December 11, 2014 as their next regular meeting dates to be held in the Landover office of Associated Administrators, LLC.

IX. ADJOURNMENT

There being no further business to come before the Legal Fund Committee, the meeting was adjourned.

Respectfully Submitted,

William R. Jensen